

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – February 9, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, February 9, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Gene Cavanaugh, Bob Mahoney, LaVern Holtmyer, Chuck Buhman, Jeanna Rudolph

Absent: City Administrator Gene Gettys, Doug D'Arcy, Mayor Mike Kolbe

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:34 A.M.

Approve Agenda: Bob Mahoney moved that the Agenda be approved as presented. Motion seconded by LaVern Holtmyer. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Chuck Buhman moved that the minutes of the January 19th, 2018 regular meeting be approved. Motion seconded by Bob Mahoney. Motion passed unanimously.

Bills were presented for payment: January 2018 bills were reviewed. LaVern Holtmyer moved to approve the bills for payment as presented. Motion seconded by Chuck Buhman. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. The sound output in the sound system for the building has been working 50% of the time. Bonsalls has been contacted to repair. Also the tuner is difficult to read because the display light is out, may look at replacing it.
2. The sidewalks on the south side of the Vets has sunk below the asphalt parking stalls therefore creating a dam for ice to build up on. Also the downspouts release water from the roof directly on the sidewalks. It has become increasing more dangerous with each snow. Looking into solutions.

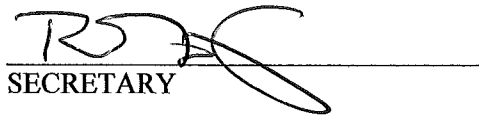
Board Actions:

No Action Taken.

Set/Approve Date for Next Board Meeting – the next regular meeting March 9, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 10:55 A.M.


CHAIRPERSON


SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – March 9, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, March 9, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Gene Cavanaugh, LaVern Holtmyer, Jeanna Rudolph, Doug D'Arcy, City Administrator Gene Gettys, *Bob Mahoney arrived at 10:40am

Absent: Mayor Mike Kolbe, Chuck Buhman

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:31 A.M.

Approve Agenda: Doug D'Arcy moved that the Agenda be approved as presented. Motion seconded by LaVern Holtmyer. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Gene Cavanaugh moved that the minutes of the February 9th, 2018 regular meeting be approved. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Bills were presented for payment: February 2018 bills were reviewed. Bob Mahoney moved to approve the bills for payment as presented. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

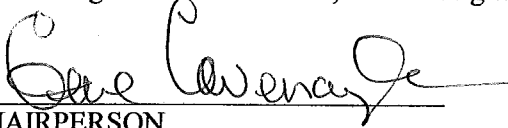
1. Relay for Life will host a car show in the vets parking lot the Saturday after the Friday night program at the football field. The fee for renting the parking lot and lobby for restrooms is \$250.
2. Discussed changing the Vet Commission Meeting to every other month. The Commission decided to keep the meetings to a monthly basis and leave it up the discretion of the manager to skip months if there is nothing to present.
3. Budget update will be discussed at next meeting since the council had not met between Vets Commission meetings.

Board Actions:


No Action Taken.

Set/Approve Date for Next Board Meeting – the next regular meeting April 13th, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:26 A.M.



CHAIRPERSON



SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – April 13, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, April 13, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Gene Cavanaugh, LaVern Holtmyer, Jeanna Rudolph, Doug D'Arcy, City Administrator Gene Gettys, Mayor Mike Kolbe, Chuck Buhman

Absent: Bob Mahoney

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:37 A.M.

Approve Agenda: Doug D'Arcy moved that the Agenda be approved as presented. Motion seconded by LaVern Holtmyer. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Chuck Buhman moved that the minutes of the March 9th, 2018 regular meeting be approved. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Bills were presented for payment: March 2018 bills were reviewed. Chuck Buhman moved to approve the bills for payment as presented. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

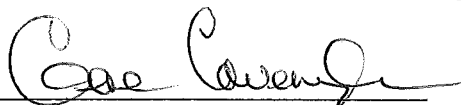
1. Reviewed quarterly report.
2. 2018/2019 Budget certified by City Council as presented.
3. Interest in having a ping pong league here on Monday nights. Tim will discuss further with interested party.
4. The mixer in the sound system needs to be replaced. Asked Bonsals to come up with a quote.
5. Autism walk planned at football field on Sunday April 15th will now be at the primary gym because of anticipated cold temps. Will display change of venue on sign.


Board Actions:

No Action Taken.

Set/Approve Date for Next Board Meeting – the next regular meeting May 11th, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:05 A.M.


CHAIRPERSON


SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – May 11, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, May 11, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Gene Cavanaugh, LaVern Holtmyer, Jeanna Rudolph, Doug D'Arcy, Mayor Mike Kolbe, Chuck Buhman, Bob Mahoney

Absent: City Administrator Gene Gettys

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:35 A.M.

Approve Agenda: Doug D'Arcy moved that the Agenda be approved as presented. Motion seconded by LaVern Holtmyer. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Gene Cavanaugh moved that the minutes of the April 13th, 2018 regular meeting be approved. Motion seconded by LaVern Holtmyer. Motion passed unanimously.

Bills were presented for payment: April 2018 bills were reviewed. Doug D'Arcy moved to approve the bills for payment as presented. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

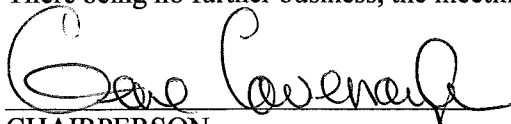
1. Mixer in the sound system continues to not function properly. Received bids from Bonsall's to replace. See action below.
2. After hail storm on April 13th, 2018, Kelli noticed water leaking in the office area ceiling. A claim was submitted to insurance. Lienen Construction was called to look at repairing it. Lienen determined that the caulking deteriorated over time and they reapplied caulk.
3. Discussion on a new commission member ensued with a list compiled. New member candidates will be reached out to and results will be brought to the next meeting.
4. Several of the panels in the south marquis were out. Kelli called Omaha Neon Signs to come and fix.
5. A caterer for an upcoming event wanted to park their vehicle in our parking lot over the weekend before event. An agreement was reached that we don't want to start setting that precedence. We advised them to pursue different options.


Board Actions:

1. Motion was made by Doug D'Arcy to purchase a new mixer from Bonsall's. It is not to exceed \$870.00. Gene Cavanaugh seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting June 8th, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:05 A.M.


CHAIRPERSON


SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – June 8, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, June 8, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Gene Cavanaugh, Jeanna Rudolph, Doug D'Arcy, Mayor Mike Kolbe, Bob Mahoney, City Administrator Gene Gettys

Absent: LaVern Holtmyer

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:33 A.M.

Approve Agenda: Doug D'Arcy moved that the Agenda be approved as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Gene Cavanaugh moved that the minutes of the May 11th, 2018 regular meeting be approved. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Bills were presented for payment: May 2018 bills were reviewed. Bob Mahoney moved to approve the bills for payment as presented. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

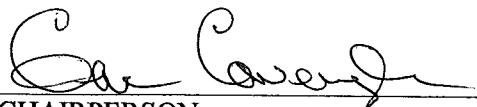
1. Discussion ensued about the vacancy on the Vets Commission Board. See Action Below.
2. Top Coat Epoxy gave a quote to resurface the concrete around the gym floor. Just a curiosity at this point. Will file for a later date.
3. Marquis was repaired and the parts replaced were under warranty.
4. Mixer was replaced by Bonsall's. No need for a password or code because only one person can be on the Bluetooth device at a time.
5. Lonely Tower a mid-evil play group wanted to hold an event here but the date they wanted was booked. Will try again with another date.
6. Discussed the annual purchase of more plastic tables. See action below.
7. There is one outside security light out. Discussed having one extra light for a backup. See action below.

Board Actions:

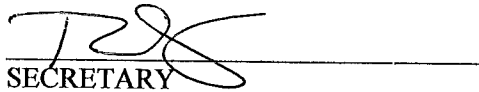
1. Motion was made by Bob Mahoney to recommend Charlie Parkhurst to the Mayor for the vacancy on the Vets Commission Board. Doug D'Arcy seconded the motion. Motion passed unanimously.
2. Motion was made by Bob Mahoney to purchase 9 more plastic tables. It is not to exceed \$2000.00. Doug D'Arcy seconded the motion. Motion passed unanimously.
3. Motion was made by Gene Cavanaugh to purchase 2 new LED outdoor security lights. It is not to exceed \$1000.00. Bob Mahoney seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting July 13th, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:18 A.M.



CHAIRPERSON



SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – July 13, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, July 13, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Gene Cavanaugh, Jeanna Rudolph, Doug D'Arcy, Mayor Mike Kolbe, Bob Mahoney, Charlie Parkhurst

Absent: LaVern Holtmyer, City Administrator Gene Gettys

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:24 A.M.

Approve Agenda: Charlie Parkhurst moved that the Agenda be approved as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Charlie Parkhurst moved that the minutes of the June 8th, 2018 regular meeting be approved. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Bills were presented for payment: June 2018 bills were reviewed.

1. Gene Cavanaugh inquired about the cost of flags that the Vets purchases to see if the Legion is comparable. Kelli will get the cost to Gene and revisit next meeting.
2. Marquis' defective parts were under warranty but labor was not.

Bob Mahoney moved to approve the bills for payment as presented. Motion seconded by Charlie Parkhurst. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. Fiscal year attendance, sales, and building use reports were reviewed.
2. On the east side of the parking lot a tree from a neighbor's yard fell onto the Vets fence damaging to post and some railing. The railing will be replaced by a donation of extra material and the post are going to cost \$20 a piece. The street department will do the repairs.
3. Ordered and received the tables and outdoor lights that were approved to purchase in June's meeting.

Election of Officers- See action below

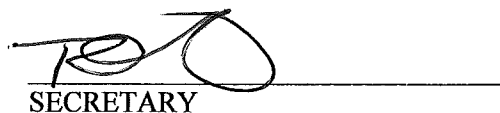
Board Actions:

1. Motion was made by Bob Mahoney to recommend Gene Cavanaugh remain Chairperson of the Veterans Commission Board. Doug D'Arcy seconded the motion. Motion passed unanimously.
2. Motion was made by Gene Cavanaugh to recommend Bob Mahoney remain Secretary of the Veterans Commission Board. Charlie Parkhurst seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting August 10th, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:34 A.M.


CHAIRPERSON


SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – August 10, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, August 10, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Gene Cavanaugh, Jeanna Rudolph, Doug D'Arcy, Mayor Mike Kolbe, Bob Mahoney, Charlie Parkhurst, LaVern Holtmyer, City Administrator Gene Gettys

Absent:

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:30 A.M.

Approve Agenda: Charlie Parkhurst moved that the Agenda be approved as presented. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Gene Cavanaugh moved that the minutes of the July 13th, 2018 regular meeting be approved. Motion seconded by Charlie Parkhurst. Motion passed unanimously.

Bills were presented for payment: July 2018 bills were reviewed. Doug D'Arcy moved to approve the bills for payment as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

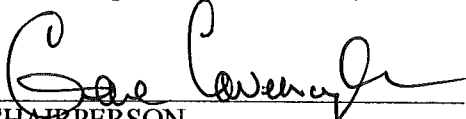
Manager's Report: Manager Tim Miller reported the following:


1. Fence damaged by a falling tree on the east side of the parking lot has been repaired.
2. Looking into purchasing an over the ear cordless microphone.
3. Since having beer in cans for several wedding and noticing trends, going to evaluate what beer options we are going to carry in the future.
4. Need to get rid of the excess of wood tables we now have since replacing with plastic. Looking into options.
5. Flag is ready for HS football games. VFW and Legion will discuss if they want to replace in the next couple of years.
6. Since the cost of purchases flags from VFW is the same as the Legion. The auditorium will alternate purchasing between the two.
7. Tim will work on specs for new front doors in the west lobby.
8. Discussed vaping indoors at city facilities. Will readdress next meeting.

Board Actions:

Set/Approve Date for Next Board Meeting – the next regular meeting September 14th, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:24 A.M.


CHAIRPERSON


SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – September 14, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, September 14, 2018 at 10:30 A.M. in the 3rd room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Jeanna Rudolph, Doug D'Arcy, Bob Mahoney, Charlie Parkhurst, LaVern Holtmyer

Absent: Gene Cavanaugh

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:30 A.M.

Approve Agenda: Doug D'Arcy moved that the Agenda be approved as presented. Motion seconded by Vern Holtmyer. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Bob Mahoney moved that the minutes of the Aug 10th, 2018 regular meeting be approved. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Bills were presented for payment: August 2018 bills were reviewed. Doug D'Arcy moved to approve the bills for payment as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Manager's Report: Assistant Manager Kelli Miller/Manager Tim Miller reported the following:


1. Readdressed vaping inside the building. See motion below.
2. The bad LED lights outside the building were replaced. There are only 4 remaining to be replaced. Will replace as needed.
3. Purchased an over the ear cordless microphone.
4. Researched the popular brands of beer in the area and decided to keep Busch light and also carry Coors light permanently.
5. A crack in the northwest door entry was noticed, going to look at using concrete epoxy to fix crack and stop further water getting into vets.
6. Because of extreme rain and humidity the gym floor has once again buckled in several places. We purchased another residential dehumidifier and borrowed some large fans to try to dry out area. Submitted a claim to insurance to see if the damage is covered. Tim is going to look at other floor options as this floor will have to come up to fix the issue under the wood floor. See action below.
7. Because of the gym floor issue the new front door are being put on hold.
8. EMC Insurance did a safety walk through at Vets. Will let commission know if there was a report of the findings.

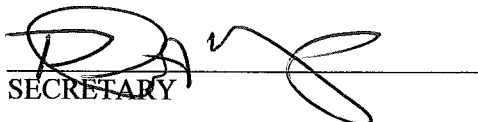
Board Actions:

1. Motion was made by Charlie Parkhurst to outlaw vaping or e-cigarettes inside the Veterans Memorial Auditorium. Vern Holtmyer seconded the motion. Motion passed unanimously.
2. Motion was made by Doug D'Arcy to purchase 2 commercial dehumidifiers under \$4000. Charlie Parkhurst seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting October 12th, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:41 A.M.


CHAIRPERSON


SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – October 12, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, October 12, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Jeanna Rudolph, Doug D'Arcy, Bob Mahoney, Charlie Parkhurst, LaVern Holtmyer, Gene Cavanaugh, Mayor Mike Kolbe, City Administrator Gene Gettys

Absent:

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:32 A.M.

Approve Agenda: Charlie Parkhurst moved that the Agenda be approved as presented. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Bob Mahoney moved that the minutes of the Sept. 14th, 2018 regular meeting be approved. Motion seconded by Charlie Parkhurst. Motion passed unanimously.

Bills were presented for payment: September 2018 bills were reviewed. Doug D'Arcy moved to approve the bills for payment as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Manager's Report: Manager Tim Miller/Assistant Manager Kelli Miller reported the following:

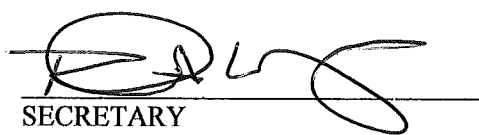
1. Gym floor has resettled. With the time frame of approximately 6 to 8 weeks to replace with new materials, we are looking at 2020 to dedicate a time frame for replacement. Looking at options of replacing the gym floor with a new gym floor with painted lines, replacing the gym floor with just a plain wood floor, or replacing the gym floor with concrete and polishing the whole auditorium floor to match. The initial figures for all options are between \$50,000 and \$80,000. Going to look into companies to get bids and possible grants to help fund.

Board Actions: No action was taken.

Set/Approve Date for Next Board Meeting – the next regular meeting November 9th, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:34 A.M.


CHAIRPERSON


SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – November 9, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, November 9, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Jeanna Rudolph, Doug D'Arcy, Charlie Parkhurst, LaVern Holtmyer, Gene Cavanaugh, *City Administrator Gene Cavanaugh arrived at 10:40am

Absent: Bob Mahoney

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:33 A.M.

Approve Agenda: Gene Cavanaugh moved that the Agenda be approved as presented. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Charlie Parkhurst moved that the minutes of the Oct. 12th, 2018 regular meeting be approved. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Bills were presented for payment: October 2018 bills were reviewed. Charlie Parkhurst moved to approve the bills for payment as presented. Motion seconded by Doug D'Arcy. Motion passed unanimously.


Manager's Report: Manager Tim Miller reported the following:


1. Reviewed quarterly reports.
2. Updates on gym floor include options for replacing which are hardwood floor, similar basketball court, or concrete whole floor. Several inquiries were made to companies and the verbal bids are between \$60K to \$80K to replace with all options. Tim is going to request written bids for all options.
3. Discussed marketing and selling the old floor to supplement some of the cost for the new floor.
4. Tim went over the significant changes to the budget for 2019-2020 year.

Board Actions: No action was taken.

Set/Approve Date for Next Board Meeting – the next regular meeting December 14th, 2018 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:41 A.M.


CHAIRPERSON


SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – December 14, 2018

The Veterans Memorial Auditorium Commission met in regular session on Friday, December 14, 2018 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Jeanna Rudolph, Doug D'Arcy, LaVern Holtmyer, Gene Cavanaugh,

Absent: Bob Mahoney, Charlie Parkhurst

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:30 A.M.

Approve Agenda: Doug D'Arcy moved that the Agenda be approved as presented. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Vern Holtmyer moved that the minutes of the Nov. 9th, 2018 regular meeting be approved. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Bills were presented for payment: November 2018 bills were reviewed. Gene Cavanaugh moved to approve the bills for payment as presented. Motion seconded by Doug D'Arcy. Motion passed unanimously.


Manager's Report: Manager Tim Miller reported the following:


1. Updated progress on gym floor. Received and reviewed actual quotes for replacing gym floor with court or just wood flooring. Also local floor gym suggested cutting relief lines in the floor. Tim is going to look more into it.
2. Increased the budget by \$85K to replace gym floor and dress up concrete around the gym floor.
3. During the city brown out the main lobby furnace burned up. Ordered parts to fix issue.
4. Working on a spec sheet for front doors and will get bids from Carroll glass, Omaha door and windows, Baxter and Leinen.
5. Parks supervisor retiring therefore other departments will be helping with some park duties.

Board Actions: No action was taken.

Set/Approve Date for Next Board Meeting – the next regular meeting January 11th, 2019 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:10 A.M.


CHAIRPERSON


SECRETARY